

Detailed Privacy Information

You have the right to be informed about the collection and use of your personal data. This is a key transparency requirement under the GDPR.

The following provides detailed information about the many data processing activities that **Alexander House Surgery performs**.

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NHS Data Sharing databases

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- [The National Summary Care Record \(SCR\) - Enriched](#)
- [The Hampshire Health Record](#) (HHR or CHIE)
- [EMIS Web data streaming](#) (FPCS GP out of hours + A&E)
- [Adastra Web Access](#) (FPCS GP out of hours)
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Statutory Disclosures of information

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- [NHS Counter Fraud](#)
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Permissive Disclosures

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Data Processors

- [EMIS Health Ltd](#) (our electronic GP records database)
- [Content Capture](#)
- [Docman Ltd](#)
- [Hampshire County Council](#)
- [Docmail Ltd](#)
- [Vanguard Evaluation](#) (SCW CSU)

Pharmacies

- [Pharmacy Access](#)
- [Electronic Prescription Service](#) (EPS)
- [Pharmacy collection of FP10 prescriptions](#)

Accessing your information on other databases

- [Open Exeter](#)
- [Frimley Park Hospital – Sunquest ICE](#)
- [Frimley Park Hospital – GP Browser](#)

Research (explicitly consented)

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Communicating with our patients

- [SMS/Text messages](#)
- [Email \(medical purposes\)](#)
- [Email \(non-medical purposes\)](#)

The "Right to Object" and Article 6(1)(e)

The "Right to Access" and the "Right to Rectification"

In common with all GP surgeries, Alexander House Surgery relies upon Article 6(1)(e) "Official Authority" to process personal data. That "official authority" is NHS England's powers to commission health services under [the NHS Act 2006](#) or to delegate such powers to CCGs.

The "supervisory authority" mentioned in all of the above is the Information Commissioner.

For independent advice about data protection, privacy, and data sharing issues, or if you wish to express your right to lodge a complaint, then her details are as follows:

The Information Commissioner
Wycliffe House
Water Lane
Wilmslow
Cheshire SK9 5AF
Phone: 08456 30 60 60
Website: www.ico.gov.uk

Our detailed privacy notice (which refers to all these types of data processing) can be seen in surgery or viewed/downloaded from our website.

If you would like any further information about primary or secondary uses of your GP record, opting out, the NHS Databases, access to your medical record, confidentiality, or about any other aspect of NHS data sharing or your medical records, then please do contact the surgery's Practice Manager

Katie Baker

- [Our Practice Privacy Notice](#)
- [Our Practice Childrens Privacy Notice](#)
- [Your Medical Record Booklet.doc](#)

Routine information sharing - direct medical care

<p>1) Data Controller contact details</p>	<p>Alexander House Surgery</p> <p>2 Salisbury Road</p> <p>Farnborough</p> <p>Hampshire</p> <p>GU14 7AW</p> <p>Tel: 01252 541155</p> <p>Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Website: www.alexanderhousesurgery.com</p>
<p>2) Data Protection Officer contact details</p>	<p>Caroline Sims</p> <p><i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p>3) Purpose of the processing</p>	<p>Direct Care is care delivered to the individual alone, most of which is provided in the surgery. After a patient agrees to a referral for direct care elsewhere, such as a referral to a specialist in a hospital, necessary and relevant information about the patient, their circumstances and their problem will need to be shared with the other healthcare workers, such as specialist, therapists, technicians etc. The information that is shared is to enable the other healthcare workers to provide the most appropriate advice, investigations, treatments, therapies and or care.</p>
<p>4) Lawful basis for processing</p>	<p>The processing of personal data in the delivery of direct care and for providers' administrative purposes in this surgery and in support of direct care elsewhere is supported under the following Article 6 and 9 conditions of the GDPR:</p> <p style="text-align: center;"><i>Article 6(1)(e) '...necessary for the performance of a task carried out in the public interest or in the exercise of official authority...'</i></p> <p style="text-align: center;"><i>Article 9(2)(h) 'necessary for the purposes of preventative or occupational medicine</i></p>

	<p><i>for the assessment of the working capacity of the employee, medical diagnosis, the provision of health or social care or treatment or the management of health or social care systems and services...”</i></p> <p>We will also recognise your rights established under UK case law collectively known as the “Common Law Duty of Confidentiality”*</p>	
<p>5) Recipient or categories of recipients of the processed data</p>	<p>The data will be shared with Health and care professionals and support staff in this surgery and at hospitals, diagnostic and treatment centres who contribute to your personal care.</p> <p>For each of the ways in which we use your information please see our Detailed Privacy Notice and National Data Opt-Out information which can be found under the Data Protection tab at the bottom of our web page.</p>	
<p>6) Rights to object</p>	<p>You have the right to object to some or all the information being processed under Article 21. Please contact the Data Controller or the practice. You should be aware that this is a right to raise an objection, that is not the same as having an absolute right to have your wishes granted in every circumstance</p>	
<p>7) Right to access and correct</p>	<p>You have the right to access the data that is being shared and have any inaccuracies corrected. There is no right to have accurate medical records deleted except when ordered by a court of Law. Your request may be made either verbally or in writing to the practice.</p>	
<p>8) Retention period</p>	<p>The data will be retained in line with the law and national guidance.</p> <p>https://digital.nhs.uk/article/1202/Records-Management-Code-of-Practice-for-Health-and-</p>	

	<p>Social-Care-2016</p> <p>or speak to the practice.</p>	
<p>9) Right to Complain.</p>	<p>If you are happy for your data to be extracted and used for the purposes described in this privacy notice then you do not need to do anything. If you have any concerns about how your data is shared then please contact the practice. Please contact the Practice Manager in the first instance Katie Baker.</p> <p>You have the right to complain to the Information Commissioner’s Office, you can use this link https://ico.org.uk/global/contact-us/</p> <p>or calling their helpline Tel: 0303 123 1113 (local rate) or 01625 545 745 (national rate)</p> <p>There are National Offices for Scotland, Northern Ireland and Wales, (see ICO website)</p>	

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Emergency information sharing - direct medical care

<p>Data controller and the Data Protection Officer</p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p>How does this comply with the Common Law Duty of Confidentiality?</p> <p>Consent</p> <ul style="list-style-type: none"> • Implied (e.g. direct care) • Explicit (e.g. 2 uses) <p>COPI Regulations 2002 (e.g. Reg 5 - “s251”)</p> <p>“overriding public interest” (to safeguard you or another person)</p> <p>legal obligation (e.g. court order)</p>	<ul style="list-style-type: none"> • <p>Consent (implied) This means that it would be reasonable to infer that you agree to the use of the information as long as: We are accessing the information to provide or support your direct care, or are satisfied that the person we are sharing the information with is accessing or receiving it for this purpose Information is readily available to you, explaining how your information will be used and that you have the right to object We have no reason to believe that you have objected We are satisfied that anyone we disclose personal information to understands that we are giving it to them in confidence, which they must respect</p>
<p>Purpose of the processing</p>	<p>To enable healthcare professionals working for Alexander House Surgery to be able provide all relevant and necessary information to another healthcare professional or organisation, when further medical care is required by the data subject, and that data subject is unable to give consent processing of their data would be necessary to save their life</p> <p>This is a Direct Care purpose</p>

	Special category of data (health) Lawful bases: Article 6(1)(d) – Vital Interests Article 9(2)(h) – Provision of health
Is this: <ul style="list-style-type: none">• Access to your GP record• Extraction of information from your GP record• Access to data held about you	Extraction of information from the GP record

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Healthier You (Prediabetes)

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • Consent <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • COPI Regulations 2002 (e.g. Reg 5 - "s251") • "overriding public interest" (to safeguard you or another person) • legal obligation (e.g. court order) 	<p>Consent (explicit)</p> <p>This means that we actively seek and record your agreement to the use or disclosure of your information, before any such processing takes place.</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To enable patients diagnosed with prediabetes mellitus to be invited to the NHS Diabetes Prevention Programme.</p> <p>Demographic and relevant clinical details about the data subject's prediabetic condition are extracted and uploaded.</p> <p>Lawful bases: Article 6(1)(e) – Official Authority Article 9(2)(h) – Provision of health</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p><i>Extraction of information from the GP record</i></p>

<i>The recipient(s), or categories of recipients, of your personal data</i>	Ingeus, provider of the service
<i>Retention period of the data (or criteria used to determine the retention period)</i>	As per Ingeus policy on data retention https://www.ingeus.com/nhs-diabetes-prevention-programme
<i>The existence of each of your rights</i>	Article 6(1)(e) gives the data subject the right to object. The source of the information shared in this way is your electronic GP record, and you have rights directly related to that (see EMIS Health – EMIS Web).
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	Details of the NHS Diabetes Prevention Programme: http://www.stopdiabetes.co.uk Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc

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Type 2 DM Structured Education (DESMOND)

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • Consent <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2° uses)</i> • COPI Regulations 2002 (e.g. Reg 5 - "s251") • "overriding public interest" (to safeguard you or another person) • legal obligation (e.g. court order) 	<p>Consent (explicit)</p> <p>This means that we actively seek and record your agreement to the use or disclosure of your information, before any such processing takes place.</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To permit patients newly diagnosed with Type 2 diabetes to be invited for a structured education programme about the condition. Demographic data as well as relevant clinical parameters are sent. Lawful bases: Article 6(1)(e) – Official Authority Article 9(2)(h) – Provision of health</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p><i>Extraction of information from the GP record</i></p>
<p><i>The recipient(s), or categories of recipients, of your personal data</i></p>	<p>Frimley Park Hospital, Dietetic Department</p>

<i>Retention period of the data (or criteria used to determine the retention period)</i>	Data retained by Frimley Park Hospital in line with the NHS data retention policy for clinical records
<i>The existence of each of your rights</i>	Article 6(1)(e) gives the data subject the right to object. The source of the information shared in this way is your electronic GP record, and you have rights directly related to that (see EMIS Health – EMIS Web).
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc

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Diabetic Retinopathy Screening (DRS)

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>Consent (explicit)</p> <p>This means that we actively seek and record your agreement to the use or disclosure of your information, before any such processing takes place.</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To enable patients diagnosed with diabetes mellitus to receive invitations for diabetic eye screening on a regular basis</p> <p>Demographic and relevant clinical details about the data subject's diabetic condition are extracted and uploaded</p> <p>Lawful bases: Article 6(1)(e) – Official Authority Article 9(2)(h) – Provision of health</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p>Extraction of information from the GP record</p>

<i>The recipient(s), or categories of recipients, of your personal data</i>	Health Intelligence Ltd, provider of the service to the Hampshire & Isle of Wight Diabetic Eye Screening Programme
<i>Retention period of the data (or criteria used to determine the retention period)</i>	As per Health Intelligence Ltd policy http://health-intelligence.com/wp-content/uploads/2015/06/QMS6223-Fair-Processing-Statement-v1.0.pdf
<i>The existence of each of your rights</i>	Article 6(1)(e) gives the data subject the right to object. The source of the information shared in this way is your electronic GP record, and you have rights directly related to that (see EMIS Health – EMIS Web).
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc

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Home Oxygen Services

Identity and contact details of the data controller and the data protection officer

Data controller

Alexander House Surgery
2 Salisbury Road
Farnborough
Hampshire
GU14 7AW
Tel: 01252 541155
Fax: 01252 370569
Email: nehccg.alexanderhousesurgery@nhs.net

Data protection officer

Caroline Sims
Contact Alexander House Surgery who will forward your query to Caroline Sims

How does this comply with the Common Law Duty of Confidentiality?

- *Consent*
 - *Implied (e.g. direct care)*
 - *Explicit (e.g. 2^o uses)*
- *COPI Regulations 2002 (e.g. Reg 5 - "s251")*
- *"overriding public interest" (to safeguard you or another person)*
- *legal obligation (e.g. court order)*

Consent (explicit)

This means that we actively seek and record your agreement to the use or disclosure of your information, before any such processing takes place.

Purpose of the processing and the lawful basis for the processing

To enable patients to receive home oxygen when clinically indicated. Sensitive personal clinical data will need to be provided to oxygen suppliers in order to safely provide oxygen at home for the patient. This is a **direct care** purpose.

Lawful bases:

Article 6(1)(e) – Official Authority
Article 9(2)(h) – Provision of health

Is this:

- *Access to your GP record*
- *Extraction of information from your GP record*
- *Access to data held about you by another data controller*

Extraction of information from the GP record

The recipient(s), or categories of recipients, of your personal data

British Oxygen Company, responsible for providing home oxygen therapy services

Retention period of the data (or criteria used to determine the retention period)

Data remains with the British Oxygen Company as long as the patient warrants home oxygen

The existence of each of your rights

Article 6(1)(e) gives the data subject the right to object.
The source of the information shared in this way is your electronic GP record, and you have rights directly related to that (see EMIS Health – EMIS Web).

The right to lodge a complaint with a supervisory authority

Yes:

The Information Commissioner

The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences

No

Further information

Home Oxygen Service:

<http://www.bochomeoxygen.co.uk/en/index.html>

Further information about GP records and confidentiality can be found in [Your Medical Record Booklet.doc](#)

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GP Records Access - Community/Other Clinical Staff

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • Consent <ul style="list-style-type: none"> ○ Implied (e.g. direct care) ○ Explicit (e.g. 2^o uses) • COPI Regulations 2002 (e.g. Reg 5 - "s251") • "overriding public interest" (to safeguard you or another person) • legal obligation (e.g. court order) 	<p>Consent (implied)</p> <p>This means that it would be reasonable to infer that you agree to the use of the information as long as:</p> <ul style="list-style-type: none"> • We are accessing the information to provide or support your direct care, or are satisfied that the person we are sharing the information with is accessing or receiving it for this purpose • Information is readily available to you, explaining how your information will be used and that you have the right to object • We have no reason to believe that you have objected • We are satisfied that anyone we disclose personal information to understands that we are giving it to them in confidence, which they must respect
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To enable full access to GP records by healthcare professionals not employed by Alexander House Surgery, but working within Alexander House Surgery.</p> <p>This includes Midwives, District Nurses, Dieticians, Specialist Nurses, paramedic practitioners and pharmacists.</p> <p>No data is extracted or uploaded out of the GP record</p> <p>This is a Direct Care purpose Special category of data (health) Lawful bases: Article 6(1)(e) – Official Authority Article 9(2)(h) – Provision of health</p>

<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p>Access to the GP record</p>
<p><i>The recipient(s), or categories of recipients, of your personal data</i></p>	
<p><i>Retention period of the data (or criteria used to determine the retention period)</i></p>	<p>N/A</p>
<p><i>The existence of each of your rights</i></p>	<p>Article 6(1)(e) gives the data subject the right to object. The source of the information shared in this way is your electronic GP record, and you have rights directly related to that (see EMIS Health – EMIS Web).</p>
<p><i>The right to lodge a complaint with a supervisory authority</i></p>	<p>Yes: The Information Commissioner</p>
<p><i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i></p>	<p>No</p>
<p><i>Further information</i></p>	<p>Midwives are employed by Frimley Park Hospital and run antenatal and pregnancy booking clinics at the surgery.</p> <p>District Nurses include the Community Matron, RGNs, APs, and HCAs, and are also employed by Frimley Park Hospital They see patients in the surgery but most commonly visit them in their homes.</p> <p>Paramedic Practitioners and Practice Pharmacists are employed by our local GP federations, Salus Medical Services Ltd. Paramedic practitioners usually</p>

	<p>visit patients at home, and pharmacists usually speak to patients on the telephone, but can also see patients at the surgery.</p> <p>Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc</p>
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GP Records Access – Orthopaedic Practitioners

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • Consent <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • COPI Regulations 2002 (e.g. Reg 5 - "s251") • "overriding public interest" (to safeguard you or another person) • legal obligation (e.g. court order) 	<p>Consent (implied)</p> <p>This means that it would be reasonable to infer that you agree to the use of the information as long as:</p> <ul style="list-style-type: none"> • We are accessing the information to provide or support your direct care, or are satisfied that the person we are sharing the information with is accessing or receiving it for this purpose • Information is readily available to you, explaining how your information will be used and that you have the right to object • We have no reason to believe that you have objected • We are satisfied that anyone we disclose personal information to understands that we are giving it to them in confidence, which they must respect
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To enable full access to GP records by Orthopaedic Practitioners working within Alexander House Surgery. No data is extracted or uploaded out of the GP record</p> <p>This is a Direct Care purpose Special category of data (health) Lawful bases: Article 6(1)(e) – Official Authority Article 9(2)(h) – Provision of health</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information</i> 	<p>Access to the GP record</p>

<p><i>from your GP record</i></p> <ul style="list-style-type: none"> • <i>Access to data held about you by another data controller</i> 	
<p><i>The recipient(s), or categories of recipients, of your personal data</i></p>	<p>Orthopaedic Practitioners providing direct medical care to the patient</p>
<p><i>Retention period of the data (or criteria used to determine the retention period)</i></p>	<p>N/A</p>
<p><i>The existence of each of your rights</i></p>	<p>Article 6(1)(e) gives the data subject the right to object. The source of the information shared in this way is your electronic GP record, and you have rights directly related to that (see EMIS Health – EMIS Web).</p>
<p><i>The right to lodge a complaint with a supervisory authority</i></p>	<p>Yes: The Information Commissioner</p>
<p><i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i></p>	<p>No</p>
<p><i>Further information</i></p>	<p>The Orthopaedic Practitioners are employed by Frimley Park Hospital and provide specialist clinics within Alexander House Surgery to patients with musculoskeletal problems.</p> <p>Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc</p>

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GP Records Access - ICT

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>Consent (explicit)</p> <p>This means that we actively seek and record your agreement to the use or disclosure of your information, before any such processing takes place.</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To enable access to GP records, or the information therein, by healthcare professionals working within the Integrated Care Team (ICT) at Alexander House Surgery. No data is extracted or uploaded out of the GP record. This is a Direct Care purpose Special category of data (health) Lawful bases: Article 6(1)(e) – Official Authority Article 9(2)(h) – Provision of health</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p>Access to the GP record</p>

<i>The recipient(s), or categories of recipients, of your personal data</i>	Healthcare Professionals within the ICT providing direct medical care to the patient
<i>Retention period of the data (or criteria used to determine the retention period)</i>	N/A
<i>The existence of each of your rights</i>	Article 6(1)(e) gives the data subject the right to object. The source of the information shared in this way is your electronic GP record, and you have rights directly related to that (see EMIS Health – EMIS Web).
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	Healthcare professionals not employed by Alexander House Surgery that have access in this way include mental health professionals, community matrons (district nurses), the ICT co-ordinator, paramedic practitioners, practice pharmacist. Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc

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GP Records Access – Remote Consultations (FPCS)

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>Consent (explicit)</p> <p>This means that we actively seek and record your agreement to the use or disclosure of your information, before any such processing takes place.</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To allow read/write access to the full GP electronic record when a data subject attends an extended hours GP appointment at Frimley Primary Care Service on a Sunday morning</p> <p>Lawful basis: Article 6(1)(e) – Official Authority Article 9(2)(h) – Provision of health</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p>Access to the GP record</p>
<p><i>The recipient(s), or categories of recipients, of your personal data</i></p>	<p>No data is extracted or uploaded from the GP record Healthcare professionals due to see, or</p>

	seeing the data subject in the appointment, can access the full GP electronic record in real time
<i>Retention period of the data (or criteria used to determine the retention period)</i>	The GP record is available to be accessed from the time the appointment is booked up to a maximum of 28 days after the consultation
<i>The existence of each of your rights</i>	Article 6(1)(e) gives the data subject the right to object. The source of the information shared in this way is your electronic GP record, and you have rights directly related to that (see EMIS Health – EMIS Web).
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc

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GP Records Access – Enuresis Service (Salus)

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2° uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>Consent (explicit)</p> <p>This means that we actively seek and record your agreement to the use or disclosure of your information, before any such processing takes place.</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To enable healthcare professionals providing the Enuresis service, as provided by Salus Medical Services, to view the GP record once the patient has been referred</p> <p>This is a Direct Care purpose Special category of data (health) No data is extracted or uploaded outside of the GP record, merely viewed in real time</p> <p>Lawful bases: Article 6(1)(e) – Official Authority Article 9(2)(h) – Provision of health</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p>Access to the GP record</p>

<i>The recipient(s), or categories of recipients, of your personal data</i>	Healthcare Professionals from Salus providing direct medical care to the data subject as part of the enuresis service
<i>Retention period of the data (or criteria used to determine the retention period)</i>	The data remains within the GP Record
<i>The existence of each of your rights</i>	Article 6(1)(e) gives the data subject the right to object. The source of the information shared in this way is your electronic GP record, and you have rights directly related to that (see EMIS Health – EMIS Web).
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc

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The National Summary Care Record – Core/Basic

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>Consent (implied)</p> <p>This means that it would be reasonable to infer that you agree to the use of the information as long as:</p> <ul style="list-style-type: none"> • We are accessing the information to provide or support your direct care, or are satisfied that the person we are sharing the information with is accessing or receiving it for this purpose • Information is readily available to you, explaining how your information will be used and that you have the right to object • We have no reason to believe that you have objected • We are satisfied that anyone we disclose personal information to understands that we are giving it to them in confidence, which they must respect
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To enable healthcare professionals, authorised with an NHS smartcard, to view relevant information extracted from the GP record, limited to allergies and medication</p> <p>This is a Direct Care purpose Special category of data (health) Lawful bases: Article 6(1)(e) – Official Authority Article 9(2)(h) – Provision of health</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> 	<p>Extraction of information from the GP record</p>

<ul style="list-style-type: none"> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	
<p><i>The recipient(s), or categories of recipients, of your personal data</i></p>	<p>NHS Digital (who becomes the data controller for the uploaded information) Healthcare Professionals providing direct medical care to the data subject, with a legitimate relationship to the patients, and with contemporaneous explicit consent This is a transfer of data from one data controller (AHS) to another (NHS Digital)</p>
<p><i>Retention period of the data (or criteria used to determine the retention period)</i></p>	<p>Data retained in line with NHS Digital policies on storing identifiable data https://digital.nhs.uk/keeping-patient-data-safe/how-we-look-after-your-health-and-care-information</p>
<p><i>The existence of each of your rights</i></p>	<p>Article 6(1)(e) gives the data subject the right to object. The source of the information shared in this way is your electronic GP record, and you have rights directly related to that (see EMIS Health – EMIS Web).</p>
<p><i>The right to lodge a complaint with a supervisory authority</i></p>	<p>Yes: The Information Commissioner</p>
<p><i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i></p>	<p>No</p>
<p><i>Further information</i></p>	<p>Locally, neither Frimley Park Hospital Accident & Emergency department nor Frimley Primary Care Service (GP out of hours provider) use the SCR</p> <p>SECAMB (our local ambulance service) do not currently use the SCR.</p> <p>Our community health services (such as district nurses and health visitors) do not currently use the SCR.</p> <p>The pharmacy department at Frimley</p>

	<p>Park Hospital does have access to the SCR.</p> <p>There are no secondary uses of information uploaded to the SCR.</p> <p>No information uploaded to the SCR is or will be further passed on, or streamed, to any other local care record scheme.</p> <p>Whilst the right to object exists under Article 6(1)(e), there is already a straightforward mechanism available for patients to opt-out of this type of data sharing .</p> <p>Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc</p>
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The National Summary Care Record - Enriched

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>Consent (explicit)</p> <p>This means that we actively seek and record your agreement to the use or disclosure of your information, before any such processing takes place.</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To enable healthcare professionals, authorised with an NHS smartcard, to view relevant information extracted from the GP record, beyond that of allergies and medication (i.e. over and above the "core" SCR)</p> <p>This is a Direct Care purpose Special category of data (health) Lawful bases: Article 6(1)(e) – Official Authority Article 9(2)(h) – Provision of health</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p>Extraction of information from the GP record</p>

<p><i>The recipient(s), or categories of recipients, of your personal data</i></p>	<p>NHS Digital (who becomes the data controller for the uploaded information) Healthcare Professionals providing direct medical care to the data subject, with a legitimate relationship to the patients, and with contemporaneous explicit consent This is a transfer of data from one data controller (AHS) to another (NHS Digital)</p>
<p><i>Retention period of the data (or criteria used to determine the retention period)</i></p>	<p>Data retained in line with NHS Digital policies on storing identifiable data https://digital.nhs.uk/keeping-patient-data-safe/how-we-look-after-your-health-and-care-information</p>
<p><i>The existence of each of your rights</i></p>	<p>Article 6(1)(e) gives the data subject the right to object. The source of the information shared in this way is your electronic GP record, and you have rights directly related to that (see EMIS Health – EMIS Web).</p>
<p><i>The right to lodge a complaint with a supervisory authority</i></p>	<p>Yes: The Information Commissioner</p>
<p><i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i></p>	<p>No</p>
<p><i>Further information</i></p>	<p>Locally, neither Frimley Park Hospital Accident & Emergency department nor Frimley Primary Care Service (GP out of hours provider) use the SCR</p> <p>SECAMB (our local ambulance service) do not currently use the SCR.</p> <p>Our community health services (such as district nurses and health visitors) do not currently use the SCR.</p> <p>The pharmacy department at Frimley Park Hospital does have access to the SCR.</p> <p>Details of the “enriched” SCR can be</p>

	<p>found at: http://s691044752.websitehome.co.uk/SCR/enriched/EWPATFS.pdf</p> <p>Whilst the right to object exists under Article 6(1)(e), there is already a straightforward mechanism available for patients to opt-out of this type of data sharing (see our booklet linked below), and revert back to a "core" SCR or opt-out of the SCR completely.</p> <p>Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc</p>
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Hampshire Health Record (HHR)

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>Consent (implied)</p> <p>This means that it would be reasonable to infer that you agree to the use of the information as long as:</p> <ul style="list-style-type: none"> • We are accessing the information to provide or support your direct care, or are satisfied that the person we are sharing the information with is accessing or receiving it for this purpose • Information is readily available to you, explaining how your information will be used and that you have the right to object • We have no reason to believe that you have objected • We are satisfied that anyone we disclose personal information to understands that we are giving it to them in confidence, which they must respect
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To enable healthcare professionals across Hampshire, as authorised, to view information extracted from the GP record when providing direct medical care to the data subject</p> <p>This is a Direct Care purpose only Special category of data (health) Lawful bases: Article 6(1)(e) – Official Authority Article 9(2)(h) – Provision of health</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information</i> 	<p>Extraction of information from the GP record</p>

<p><i>from your GP record</i></p> <ul style="list-style-type: none"> • <i>Access to data held about you by another data controller</i> 	
<p><i>The recipient(s), or categories of recipients, of your personal data</i></p>	<p>Alexander House Surgery remains the data controller (in common) SCW CSU is the data processor Healthcare Professionals providing direct medical care to the data subject, with a legitimate relationship to the patients, and with contemporaneous explicit consent to view</p>
<p><i>Retention period of the data (or criteria used to determine the retention period)</i></p>	<p>As per SCW CSU policy on retention of identifiable data uploaded to the HHR (see <i>Data Sharing Agreement</i>)</p>
<p><i>The existence of each of your rights</i></p>	<p>Article 6(1)(e) gives the data subject the right to object. The source of the information shared in this way is your electronic GP record, and you have rights directly related to that (see EMIS Health – EMIS Web).</p>
<p><i>The right to lodge a complaint with a supervisory authority</i></p>	<p>Yes: The Information Commissioner</p>
<p><i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i></p>	<p>No</p>
<p><i>Further information</i></p>	<p>Neither</p> <ul style="list-style-type: none"> • Frimley Park A&E, nor • SECAMB, nor • SCAS NHS 111 <p>access, or use, the HHR.</p> <p>More information about the HHR can be found via: www.nhsdatasharing.info</p> <p>Whilst the right to object exists under Article 6(1)(e), there is already a straightforward mechanism available for patients to opt-out of this type of data sharing (see our booklet linked below).</p>

	<p>Further, detailed, information about the HHR, including who can access the HHR, and who uploads to the HHR, as well as other information about GP records and confidentiality, can be found in Your Medical Record Booklet.doc</p>
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Adastra Web Access

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2° uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>Consent (explicit)</p> <p>This means that we actively seek and record your agreement to the use or disclosure of your information, before any such processing takes place.</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To enable healthcare professionals in FPCS and SCAS NHS 111 to view relevant clinical information about the data subject</p> <p>The content of the information is determined by the subject's GP, in consultation with the data subject</p> <p>This is a Direct Care purpose</p> <p>Special category of data (health)</p> <p>Lawful bases: Article 6(1)(e) – Official Authority Article 9(2)(h) – Provision of health</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p>Extraction of information from the GP record</p>

<i>The recipient(s), or categories of recipients, of your personal data</i>	Healthcare Professionals working in FPCS or NHS 111, providing direct medical care to the data subject
<i>Retention period of the data (or criteria used to determine the retention period)</i>	The uploaded record exists for as long as clinically required by the GP. It can be disabled or deleted when such information is no longer necessary to be made available
<i>The existence of each of your rights</i>	Article 6(1)(e) gives the data subject the right to object. The source of the information shared in this way is your electronic GP record, and you have rights directly related to that (see EMIS Health – EMIS Web).
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	Locally, Frimley Primary Care Service (GP out of hours provider) https://www.nhuc.co.uk/frimley/ and Hantsdoc https://www.nhuc.co.uk/basingstoke/ both part of North Hampshire Urgent Care, have access to information in this way Some, but not all, NHS 111 call centres have access to this, but SECAMB NHS 111 does, as does NHS 111 Milton Keynes (Care UK East of England). Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc

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IBIS (SECAMB)

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2° uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>Consent (explicit)</p> <p>This means that we actively seek and record your agreement to the use or disclosure of your information, before any such processing takes place.</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To enable healthcare professionals working for SECAMB (South East Coast Ambulance Service) to access relevant medical information about patients when required This is a Direct Care purpose Special category of data (health) Lawful bases:</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p>Extraction of information from the GP record</p>
<p><i>The recipient(s), or categories of recipients, of your personal data</i></p>	<p>SECAMB 999 clinicians - in the Emergency Operations Centre and front-line (paramedics)</p>

<i>Retention period of the data (or criteria used to determine the retention period)</i>	The data remains on the IBIS record until no longer required, when the GP surgery deletes it
<i>The existence of each of your rights</i>	Article 6(1)(e) gives the data subject the right to object. The source of the information shared in this way is your electronic GP record, and you have rights directly related to that (see EMIS Health – EMIS Web).
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	Information can be found here: http://www.secamb.nhs.uk/about_us/our_developments/ibis.aspx Further information about GP records and confidentiality can be found Your Medical Record Booklet.doc

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The Care Quality Commission (CQC)

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>Legal obligation</p> <p>This means that we are compelled by law to share your data in this way</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To enable The CQC access to a patient's medical records for the purposes of their assessment or investigation. Sensitive data (health) Lawful bases: Article 6(1)(c) – Legal Obligation Article 9(2)(h) – Provision of Health</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p>Extraction of information from the GP record</p> <p>and/or</p> <p>Access to the GP record</p>
<p><i>The recipient(s), or categories of recipients, of your personal data</i></p>	<p>The CQC</p>

<i>Retention period of the data (or criteria used to determine the retention period)</i>	If data provided to the CQC, then retained in line with CQC policies on storing identifiable data (see CQC Code of Practice)
<i>The existence of each of your rights</i>	N/A
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	<p>The Care Quality Commission (CQC) is the independent regulator of health care and adult social care services in England. CQC also protects the interests of people whose rights are restricted under the Mental Health Act.</p> <p>Under the Health and Social Care Act 2008, the CQC has the power to request access to a patient's medical records for the purposes of an investigation into, or assessment of, an organisation.</p> <p>Requests for information should be proportionate and the minimum necessary.</p> <p>Relevant legislation: The Health and Social Care Act 2008, s64</p> <p>CQC Code of practice on confidential personal information Privacy statement Care Quality Commission</p> <p>Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc</p>

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The Courts

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>Legal obligation</p> <p>This means that we are compelled by law to share your data in this way</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To enable healthcare professionals working in Alexander house Surgery to provide all necessary information about individuals to the courts, when instructed ("court order"). Sensitive data (health) Lawful bases: Article 6(1)(c)– Legal Obligation Article 9(2)(h) – Management of Health</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p>Extraction of information from the GP record</p>
<p><i>The recipient(s), or categories of recipients, of your personal data</i></p>	<p>The Courts</p>

<i>Retention period of the data (or criteria used to determine the retention period)</i>	Data retained in line with judiciary policies on storing identifiable data
<i>The existence of each of your rights</i>	N/A
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	<p>The courts, both civil and criminal, have powers to order disclosure of information in various circumstances. We are required to disclose information if ordered to do so by a judge or presiding officer of a court.</p> <p>Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc</p>

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Driver & Vehicle Licensing Agency (DVLA)

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • Consent <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • COPI Regulations 2002 (e.g. Reg 5 - "s251") • "overriding public interest" (to safeguard you or another person) • legal obligation (e.g. court order) 	<p>Overriding public interest</p> <p>Where we can your data, without your consent, to save your life or that of others</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>Data disclosed is personal data. Under some circumstances, this might also include special category data</p> <p>Lawful bases: Article 6(1)(d) – Vital Interests Article 9(2)(h) – Official Authority</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p>Extraction of information from the GP record</p>
<p><i>The recipient(s), or categories of recipients, of your personal data</i></p>	<p>Healthcare Professionals providing direct medical care to the patient</p>
<p><i>Retention period of the data (or criteria used to determine the retention period)</i></p>	<p>Data retained in line with DVLA policies on storing identifiable data</p>

	https://www.gov.uk/government/organisations/driver-and-vehicle-licensing-agency/about/personal-information-charter
<i>The existence of each of your rights</i>	N/A
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	<p>Applicants and licence holders have a legal duty to notify the DVLA of any injury or illness that would have a likely impact on safe driving ability.</p> <p>GPs are obliged to notify the DVLA when fitness to drive requires <i>notification but an individual cannot or will not notify the DVLA themselves, and</i> if there is concern for road safety, which would be for both the individual and the wider public.</p> <p>Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc</p>

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The General Medical Council (GMC)

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>Legal obligation</p> <p>This means that we are compelled by law to share your data in this way</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To enable The GMC access to a patient's medical records for the purposes of an investigation into a doctor's fitness to practise. Sensitive data (health) Lawful bases: Article 6(1)(c) – Legal Obligation Article 9(2)(h) – Provision of Health</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p>Extraction of information from the GP record</p>
<p><i>The recipient(s), or categories of recipients, of your personal data</i></p>	<p>Data retained in line with GMC policies on storing identifiable data https://www.gmc-</p>

	uk.org/privacy_policy.asp
<i>Retention period of the data (or criteria used to determine the retention period)</i>	N/A
<i>The existence of each of your rights</i>	N/A
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	<p>Disclosures to the GMC – investigation of a doctor’s fitness to practise</p> <p>Under the Medical Act 1983, the GMC has the power to request access to a patient’s medical records for the purposes of an investigation into a doctor’s fitness to practise.</p> <p>Relevant legislation: The Medical Act 1983</p> <p>Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc</p>

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The Health Service Ombudsman (HSO)

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>Legal obligation</p> <p>This means that we are compelled by law to share your data in this way</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To enable the HSO to receive information concerning a patient for the purposes of an investigation. Sensitive data (health) Lawful bases: Article 6(1)(c) – Legal Obligation Article 9(2)(h) – Provision of health</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p>Extraction of information from the GP record</p>
<p><i>The recipient(s), or categories of recipients, of your personal data</i></p>	<p>Data retained in line with HSO policies on storing identifiable data</p>
<p><i>Retention period of the data (or criteria</i></p>	<p>N/A</p>

<i>used to determine the retention period)</i>	
<i>The existence of each of your rights</i>	N/A
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	<p>The HSO has the power to request access to a patient's medical records for the purposes of an investigation. Relevant legislation: The Health Services Commissioners Act 1993,s12</p> <p>Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc</p>

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HM Revenue & Customs (HMRC)

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>Legal obligation</p> <p>This means that we are compelled by law to share your data in this way</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To provide HMRC with information from the GP record, or documents, <i>for the purpose of checking the tax position of another person whose identity is known to the investigating officer ("the taxpayer")</i>. Sensitive data (health) Lawful bases: Article 6(1)(c) – Legal Obligation Article 9(2)(b) – Employment & Social Security</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p>Extraction of information from the GP record</p>
<p><i>The recipient(s), or categories of</i></p>	<p>HMRC</p>

<i>recipients, of your personal data</i>	
<i>Retention period of the data (or criteria used to determine the retention period)</i>	Data retained in line with HMRC policies on storing identifiable data https://www.gov.uk/government/publications/data-protection-act-dpa-information-hm-revenue-and-customs-hold-about-you/data-protection-act-dpa-information-hm-revenue-and-customs-hold-about-you
<i>The existence of each of your rights</i>	N/A
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	HMRC has the power to request access to a patient's medical records for the purposes of an investigation into an individual's tax affairs. Relevant legislation: Schedule 36, Part 1 of the Finance Act 2008 Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc

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NHS Counter Fraud

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>Legal obligation</p> <p>This means that we are compelled by law to share your data in this way</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>Under the NHS Act 2006, investigations into fraud in the NHS may require access to confidential patient information. Sensitive data (health) Lawful bases: Article 6(1)(c) – Legal Obligation Article 9(2)(h) – Provision of Health</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p>Extraction of information from the GP record</p>
<p><i>The recipient(s), or categories of recipients, of your personal data</i></p>	<p>NHS Counter Fraud authorities</p>

<i>Retention period of the data (or criteria used to determine the retention period)</i>	Data retained in line with NHS Counter Fraud policies on storing identifiable data https://cfa.nhs.uk/privacy
<i>The existence of each of your rights</i>	N/A
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	The investigators have the power to require the disclosure of the relevant parts of a patient's record, should they believe that this is important to the investigation. Relevant legislation: s10 NHS Act 2006 Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc

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NHS Digital – The National Diabetes Audit (NDA)

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>Legal obligation</p> <p>This means that we are compelled by law to share your data in this way</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>A national monitoring system, auditing the care of patients with diabetes (see notes below) Data extracted includes NHS number, date of birth and postcode, as well as clinical parameters related to diabetes The National Diabetes Audit (NDA) is a mandatory data extraction under s254 of the HSCA 2012 Lawful bases: Article 6(1)(c) – Legal Obligation Article 9(2)(h) – Provision of Health</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p>Extraction of information from the GP record</p>

<i>The recipient(s), or categories of recipients, of your personal data</i>	NHS Digital
<i>Retention period of the data (or criteria used to determine the retention period)</i>	Data retained in line with NHS Digital policies on storing identifiable data https://digital.nhs.uk/keeping-patient-data-safe/how-we-look-after-your-health-and-care-information
<i>The existence of each of your rights</i>	Whilst there is no right to object under 6(1)(c), NHS Digital respects Type 1 objections (9Nu0) present in the GP record and no data will be extracted and uploaded if so.
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	<p>The National Diabetes Audit (NDA) is a mandatory data extraction under s254 of the HSCA 2012</p> <p>Patient Leaflet: http://content.digital.nhs.uk/media/15870/Leaflet---Information-for-People-With-Diabetes/pdf/Patinfo_CoreAudit_leaflet_FINAL3.pdf</p> <p>Data protection leaflet: http://content.digital.nhs.uk/media/23985/NDA-fact-sheet/pdf/NDA_fact_sheet_v0.3.pdf</p> <p>More information about NHS Digital extractions can be found at: www.nhsdatasharing.info</p> <p>Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc</p>

NHS Digital – Individual GP Level Data (IGPLD)

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • Consent <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • COPI Regulations 2002 (e.g. Reg 5 - "s251") • "overriding public interest" (to safeguard you or another person) • legal obligation (e.g. court order) 	<p>Legal obligation</p> <p>This means that we are compelled by law to share your data in this way</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>A national monitoring system to enable NHS Digital to provide GPs with clinical information on the care provision for their patients This is a mandatory data extraction under s254 of the HSCA 2012 The data extracted includes the NHS number This is personal data only Lawful basis: Article 6(1)(c)– Legal Obligation</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p><i>Extraction of information from the GP record</i></p>
<p><i>The recipient(s), or categories of</i></p>	<p>NHS Digital</p>

<i>recipients, of your personal data</i>	
<i>Retention period of the data (or criteria used to determine the retention period)</i>	Data retained in line with NHS Digital policies on storing identifiable data https://digital.nhs.uk/keeping-patient-data-safe/how-we-look-after-your-health-and-care-information
<i>The existence of each of your rights</i>	Whilst there is no right to object under 6(1)(c), NHS Digital respects Type 1 objections (9Nu0) present in the GP record and no data will be extracted and uploaded if so.
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	This is a mandatory data extraction under s254 of the HSCA 2012 NHS Digital privacy notice: http://content.digital.nhs.uk/article/7754/Privacy-Notice---individual-GP-level-data More information about NHS Digital extractions can be found at: www.nhsdatasharing.info Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc

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NHS Digital – FGM Enhanced Dataset

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>Legal obligation</p> <p>This means that we are compelled by law to share your data in this way</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>NHS Digital collects data on Female Genital Mutilation (FGM) within the NHS in England on behalf of the Department of Health (DH). The data collected is used to produce information that helps to:</p> <ul style="list-style-type: none"> • improve how the NHS supports women and girls who have had or who are at risk of FGM • plan the local NHS services needed both now and in the future • help other organisations e.g. local authorities to develop plans to stop FGM happening in local communities <p>The FGM Enhanced Dataset is a mandatory data extraction under s254</p>

	<p>of the HSCA 2012 Lawful bases: Article 6(1)(c) – Legal Obligation Article 9(2)(h) – Provision of Health</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • Access <i>to</i> your GP record • Extraction of information <i>from</i> your GP record • Access to data held about you <i>by another data controller</i> 	<p>Extraction of information from the GP record</p>
<p><i>The recipient(s), or categories of recipients, of your personal data</i></p>	<p>NHS Digital</p>
<p><i>Retention period of the data (or criteria used to determine the retention period)</i></p>	<p>Data retained in line with NHS Digital policies on storing identifiable data https://digital.nhs.uk/keeping-patient-data-safe/how-we-look-after-your-health-and-care-information</p>
<p><i>The existence of each of your rights</i></p>	<p>Whilst there is no right to object under 6(1)(c), NHS Digital respects Type 1 objections (9Nu0) present in the GP record and no data will be extracted and uploaded if so.</p>
<p><i>The right to lodge a complaint with a supervisory authority</i></p>	<p>Yes: The Information Commissioner</p>
<p><i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i></p>	<p>No</p>
<p><i>Further information</i></p>	<p>This is a mandatory data extraction under s254 of the HSCA 2012 Patient Information: http://content.digital.nhs.uk/article/75</p>

[24/Patients---your-FGM-information-and-how-we-use-it](#)

<https://www.nhs.uk/Conditions/female-genital-mutilation/Documents/2905942-DH-FGM-Leaflet-English.pdf>

NHS Digital Directions:

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/427336/fgm.pdf

Further information about GP records and confidentiality can be found in [Your Medical Record Booklet.doc](#)

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Statutory Disclosures to the Police

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>Legal obligation</p> <p>This means that we are compelled by law to share your data in this way</p> <p>and</p> <p>Overriding public interest</p> <p>Where we can your data, without your consent, to save your life or that of others</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>Data disclosed is personal data. Under some circumstances, this might also include special category data</p> <p>Lawful bases: Article 6(1)(c) – Legal Obligation Article 9(2)(g) – Public Interest</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p>Extraction of information from the GP record</p>
<p><i>The recipient(s), or categories of recipients, of your personal data</i></p>	<p>The police (or other judicial authorities)</p>
<p><i>Retention period of the data (or criteria used to determine the retention period)</i></p>	<p>Data retained in line with police policies</p>

	For example: https://www.hampshire.police.uk/fair-processing-notice/
<i>The existence of each of your rights</i>	N/A
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	<p>As with any disclosures to the police, there must be:</p> <ul style="list-style-type: none"> • a legal duty to disclose, or • a sufficiently important reason to disclose AND a legal basis for doing so <p>Prevention of Terrorism Act (1989) and Terrorism Act (2000) An obligation to inform the Police if you have information (including personal information) that may assist them in preventing an act of terrorism, or help in apprehending or prosecuting a terrorist.</p> <p>The Road Traffic Act (1988) A statutory duty to inform the Police, when asked, of any information that might identify any driver who is alleged to have committed an offence under the Act. We are not required to disclose clinical or other confidential information.</p> <p>The Female Genital Mutilation Act (2003) A statutory duty to report to the police under Section 5B of this Act where it appears that a girl under the age of 18 has been subject to genital mutilation.</p> <p>Further information about GP records</p>

	and confidentiality can be found in Your Medical Record Booklet.doc
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Public Health

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>Legal obligation</p> <p>This means that we are compelled by law to share your data in this way</p> <p>or</p> <p>Regulation 3 of COPI 2002</p> <p>Where an application of law exists that allows sharing of your data without your consent</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To enable healthcare professionals working in AHS to provide all necessary information about individuals to Public Health England, when medically required.</p> <p>Sensitive data (health)</p> <p>Lawful bases: Article 6(1)(c) – Legal Obligation Article 9(2)(i) – Public interest – Public health</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p>Extraction of information from the GP record</p>
<p><i>The recipient(s), or categories of recipients, of your personal data</i></p>	<p>Public Health England</p>

<i>Retention period of the data (or criteria used to determine the retention period)</i>	Data retained in line with PHE policies on storing identifiable data https://www.gov.uk/government/organisations/public-health-england/about/personal-information-charter
<i>The existence of each of your rights</i>	N/A
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	<p>There are circumstances when personal sensitive data is required – on a mandatory basis – to be provided by Alexander House Surgery to PHE.</p> <p>Examples include notification of certain diseases and the provision of information, in the public interest, in cases such as epidemics, pandemics and other public health emergencies.</p> <p>Relevant legislation includes:</p> <ul style="list-style-type: none"> • the Health Protection (Notification) Regulations 2010 (SI 2010/659) • the Health Protection (Local Authority Powers) Regulations 2010 (SI 2010/657) • the Health Protection (Part 2A Orders) Regulations 2010 (SI 2010/658) • Public Health (Control of Disease) Act 1984 • Public Health (Infectious Diseases) Regulations 1988 • The Health Service (Control of Patient Information) Regulations 2002 <p>Further information about GP records and confidentiality can be found in</p>

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Child Protection – disclosures to Local Authority

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>Legal obligation</p> <p>This means that we are compelled by law to share your data in this way</p> <p>and</p> <p>Overriding public interest</p> <p>Where we can your data, without your consent, to save your life or that of others</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>The provision of information from GP records when there is any reasonable concern that children or young people are at risk of abuse or neglect, when that is in a child's best interests or necessary to protect other children or young people.</p> <p>The information provided will be both personal and sensitive data.</p> <p>Lawful bases: Article 6(1)(c) – Legal Obligation Article 9(2)(b) - Social Protection Law</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p>Extraction of information from the GP record</p>

<i>The recipient(s), or categories of recipients, of your personal data</i>	Children's Services– local authority (e.g. Hampshire County Council) Health Visitors (e.g. Southern Health NHS FT)
<i>Retention period of the data (or criteria used to determine the retention period)</i>	Data retained in line with local authority policies on storing identifiable data http://www3.hants.gov.uk/privacy.html
<i>The existence of each of your rights</i>	N/A
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	This relates to any healthcare professional within AHS who may need to disclose information to Children's Services following a safeguarding concern. Relevant legislation: s29 of DPA (prevention of crime) https://www.legislation.gov.uk/ukpga/1998/29/section/29 Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc

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s47 Disclosures to Children's Services

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2° uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>Legal obligation</p> <p>This means that we are compelled by law to share your data in this way</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>The provision of information from GP records concerning children and families where a child is taken into Police Protection, is the subject of an Emergency Protection Order or there are reasonable grounds to suspect that a child is suffering or is likely to suffer Significant Harm</p> <p>This is a mandatory provision of information under Section 47 of the Children Act 1989</p> <p>The information provided will be both personal and sensitive data</p> <p>Lawful bases: Article 6(1)(c) – Legal Obligation Article 9(2)(b) - Social Protection Law</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> 	<p>Extraction of information from the GP record</p>

<ul style="list-style-type: none"> • Access to data held about you by another data controller 	
<i>The recipient(s), or categories of recipients, of your personal data</i>	Children's Services – local authority (e.g. Hampshire County Council)
<i>Retention period of the data (or criteria used to determine the retention period)</i>	Data retained in line with local authority policies on storing identifiable data http://www3.hants.gov.uk/privacy.html
<i>The existence of each of your rights</i>	N/A
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	<p>Relevant Legislation: s47 of The Children Act 1989 : https://www.legislation.gov.uk/ukpga/1989/41/section/47</p> <p>Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc</p>

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s45 Disclosures to SAB – Local Authority

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2° uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>Legal obligation</p> <p>This means that we are compelled by law to share your data in this way</p> <p>and</p> <p>Overriding public interest</p> <p>Where we can your data, without your consent, to save your life or that of others</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>The provision of information from GP records about adults who may be at risk of harm (abuse or neglect) This is a mandatory provision of information under Section 45 of the Care Act 2014 The information provided will be both personal and sensitive data Lawful bases: Article 6(1)(c) – Legal Obligation Article 9(2)(b) - Social Protection Law</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p>Extraction of information from the GP record</p>

<i>The recipient(s), or categories of recipients, of your personal data</i>	Safeguarding Adults Board– local authority (e.g. Hampshire County Council)
<i>Retention period of the data (or criteria used to determine the retention period)</i>	Data retained in line with local authority policies on storing identifiable data http://www3.hants.gov.uk/privacy.html
<i>The existence of each of your rights</i>	N/A
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	Relevant legislation: s45 of the Care Act 2014 http://www.legislation.gov.uk/ukpga/2014/23/section/45/enacted Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc

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Other disclosures to the Police

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • Consent <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • COPI Regulations 2002 (e.g. Reg 5 - "s251") • "overriding public interest" (to safeguard you or another person) • legal obligation (e.g. court order) 	<p>Consent (explicit)</p> <p>This means that we actively seek and record your agreement to the use or disclosure of your information, before any such processing takes place.</p> <p>Or</p> <p>Overriding public interest</p> <p>Where we can your data, without your consent, to save your life or that of others</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>Data disclosed is personal data. Under some circumstances, this might also include special category data</p> <p>Lawful bases: Article 6(1)(e) – Official Authority Article 9(2)(g) – Public Interest</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • Access to your GP record • Extraction of information from your GP record • Access to data held about you by another data controller 	<p>Extraction of information from the GP record</p>
<p><i>The recipient(s), or categories of recipients, of your personal data</i></p>	<p>The police (or other judicial authorities)</p>
<p><i>Retention period of the data (or criteria used to determine the retention period)</i></p>	<p>Data retained in line with police policies on storing identifiable data</p>

	Data retained in line with police policies For example: https://www.hampshire.police.uk/fair-processing-notice/
<i>The existence of each of your rights</i>	Article 6(1)(e) gives the data subject the right to object.
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	<p>As with any disclosures to the police, there must be:</p> <ul style="list-style-type: none"> • a legal duty to disclose, or • a sufficiently important reason to disclose AND a legal basis for doing so <p>Permissive disclosures to the police can be made under:</p> <ul style="list-style-type: none"> • s29(3) of the DPA https://ico.org.uk/media/for-organisations/documents/1594/section-29.pdf • Police and Criminal Evidence Act 1984 • Crime and Disorder Act 1988 <p>Section 29 does not provide a duty to disclose information, nor does it override the requirements of the common law duty of confidentiality which must be met prior to disclosure being lawful – it does no more than relax the DPA requirements that need to be met.</p> <p>We will need to have your consent, or determine that in the absence of your consent, the disclosure would nonetheless be in the public interest “if the benefits to an individual or to society outweigh both the public and the patient's interest in keeping the</p>

	<p>information confidential”.</p> <p>Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc</p>
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s17 Disclosures to Children’s Services

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2° uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>Consent (explicit) (Obtained by local authority)</p> <p>This means that we actively seek and record your agreement to the use or disclosure of your information, before any such processing takes place.</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>The provision of information from GP records concerning children and families in order to safeguard and promote the welfare of who are "in need"</p> <p>The information provided will be both personal and sensitive data</p> <p>Lawful bases: Article 6(1)(e) – Official Authority Article 9(2)(b) - Social Protection Law</p>

<p><i>Is this:</i></p> <ul style="list-style-type: none"> • Access to your GP record • Extraction of information from your GP record • Access to data held about you by another data controller 	<p>Extraction of information from the GP record</p>
<p><i>The recipient(s), or categories of recipients, of your personal data</i></p>	<p>Children's Services – local authority (e.g. Hampshire County Council)</p>
<p><i>Retention period of the data (or criteria used to determine the retention period)</i></p>	<p>Data retained in line with local authority policies on storing identifiable data http://www3.hants.gov.uk/privacy.html</p>
<p><i>The existence of each of your rights</i></p>	<p>Article 6(1)(e) gives the data subject the right to object.</p>
<p><i>The right to lodge a complaint with a supervisory authority</i></p>	<p>Yes: The Information Commissioner</p>
<p><i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i></p>	<p>No</p>
<p><i>Further information</i></p>	<p>Relevant legislation: s17 Childrens Act 1989 https://www.legislation.gov.uk/ukpga/1989/41/section/17</p> <p>Explicit consent from parents is required before disclosure of information under s17 can be made to social services.</p> <p>Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc</p>

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Other Third Parties (solicitors, employers, insurance companies etc)

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • Consent <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • COPI Regulations 2002 (e.g. Reg 5 - "s251") • "overriding public interest" (to safeguard you or another person) • legal obligation (e.g. court order) 	<p>Consent (explicit)</p> <p>This means that we actively seek and record your agreement to the use or disclosure of your information, before any such processing takes place.</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To enable healthcare professionals working in Alexander House Surgery to provide information to other third parties such as solicitors, insurance companies etc. Sensitive data (health) Lawful bases: Article 6(1)(a) – Consent Article 9(2)(a) – Explicit Consent</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p><i>Extraction of information from the GP record</i></p>
<p><i>The recipient(s), or categories of recipients, of your personal data</i></p>	<p>The requesting organisation</p>

<i>Retention period of the data (or criteria used to determine the retention period)</i>	Data retained in line with the third party organisation's policies on storing identifiable data
<i>The existence of each of your rights</i>	N/A
<i>The right to withdraw consent at any time, where relevant</i>	Yes – at any time
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	<p>This covers information provided to third party organisations such as solicitors (e.g. personal injury claims), insurance companies (e.g. life assurance), employers, etc.</p> <p>The explicit consent of patients must be obtained and demonstrable before the release of any such information.</p> <p>Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc</p>

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EMIS Health Ltd – EMIS Web

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>Consent (implied)</p> <p>This means that it would be reasonable to infer that you agree to the use of the information as long as:</p> <ul style="list-style-type: none"> • We are accessing the information to provide or support your direct care, or are satisfied that the person we are sharing the information with is accessing or receiving it for this purpose • Information is readily available to you, explaining how your information will be used and that you have the right to object • We have no reason to believe that you have objected • We are satisfied that anyone we disclose personal information to understands that we are giving it to them in confidence, which they must respect
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To record all relevant information about our patients (the data subjects) within their GP electronic record This is a Direct Care purpose Special category of data (health) Lawful bases: Article 6(1)(e) – Official Authority Article 9(2)(h) – Provision of health</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you</i> 	<p>Access to the GP record</p>

by another data controller	
<i>The recipient(s), or categories of recipients, of your personal data</i>	<p>All information about patients, both clinical and demographic, are recorded in their GP electronic record. That information is then available to others with a legitimate relationship to the patient (see multiple other privacy notices)</p> <p>EMIS Health Ltd acts as the data processor for this, hosting the patient records database at their secure servers in Leeds.</p>
<i>Retention period of the data (or criteria used to determine the retention period)</i>	<p>Standard NHS data retention policy:</p> <p><i>"GP records should be retained until 10 years after the patient's death or after the patient has permanently left the country, unless they remain in the European Union.</i></p> <p><i>Electronic patient records must not be destroyed or deleted for the foreseeable future."</i></p> <p>https://www.nhs.uk/chq/Pages/1889.aspx?CategoryID=68</p> <p>https://digital.nhs.uk/media/1159/Retention-schedules-Records-Management-Code-of-Practice-for-Health-and-Social-Care-2016/xls/RMCOP-retention-schedules</p> <p>https://digital.nhs.uk/media/1158/Records-Management-Code-of-Practice-for-Health-and-Social-Care-2016/pdf/Records-management-COP-HSC-2016</p>
<i>The existence of each of your rights</i>	<p>The patient can express an objection to the storing of certain data within their record.</p> <p>Article 6(1)(e) gives the data subject the right to object.</p> <p>The right to rectification.</p> <p>The right of access.</p>
<i>The right to lodge a complaint with a</i>	Yes:

<i>supervisory authority</i>	The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	<p>This privacy notice covers the collection and recording of information within the patient GP electronic record.</p> <p>The majority of information recorded arises from consultations (face to face, telephone, email, etc.) with the patient.</p> <p>It includes data added to the record directly (typed), added electronically (e.g. results), as well as letters and other documents that are scanned, or photographs that are taken, and subsequently added to the record.</p> <p>AHS records such information in line with Article 5 of the GDPR:</p> <ul style="list-style-type: none"> • <i>"adequate, relevant and limited to what is necessary"</i> • <i>"accurate and, where necessary, kept up to date"</i> • <i>"processed in a manner that ensures appropriate security of the personal data"</i> <p>Information is stored within our EMIS Web database, as hosted by EMIS Health Ltd (who are acting as the data processor). The database servers are located in Leeds.</p> <p>The <i>"right to erasure"</i> does not apply to the keeping of electronic GP records in this way as:</p> <ul style="list-style-type: none"> • processing is necessary in the exercise of official authority Article 6(1)(e) • processing is necessary for the provision of health or social care Article 9(2)(h)

	Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc
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<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>Consent (implied)</p> <p>This means that it would be reasonable to infer that you agree to the use of the information as long as:</p> <ul style="list-style-type: none"> • We are accessing the information to provide or support your direct care, or are satisfied that the person we are sharing the information with is accessing or receiving it for this purpose • Information is readily available to you, explaining how your information will be used and that you have the right to object • We have no reason to believe that you have objected • We are satisfied that anyone we disclose personal information to understands that we are giving it to them in confidence, which they must respect
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To enable Alexander House Surgery to digitise all correspondence, and receive digital information, about patients This is a Direct Care purpose Special category of data (health) Lawful bases: Article 6(1)(e) – Official Authority Article 9(2)(h) – Provision of health</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p>Access to the GP record</p>

<i>The recipient(s), or categories of recipients, of your personal data</i>	Docman Ltd Acting as a data processor
<i>Retention period of the data (or criteria used to determine the retention period)</i>	All data held by Docman on our behalf is retained in line with NHS data retention practices (See <i>EMIS Health Ltd – EMIS Web</i>)
<i>The existence of each of your rights</i>	Article 6(1)(e) gives the data subject the right to object. Right <i>related</i> to the processing of information via Docman include the right to access and the right to rectification, as all such information ultimately becomes part of the electronic GP record (see <i>EMIS Health – EMIS Web</i>)
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	Docman Ltd is acting as a data processor in this situation. Docman provides AHS with software and cloud-based storage for electronic documents regarding our patients. This includes letters that we receive, scan and upload to the patient record, as well as letters that we receive in an electronic format. Docman stores the letters in their servers and Alexander House Surgery workflow and access the correspondence as required. Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc

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Hampshire County Council (HCC) - NHS Health Checks

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>Consent (implied)</p> <p>This means that it would be reasonable to infer that you agree to the use of the information as long as:</p> <ul style="list-style-type: none"> • We are accessing the information to provide or support your direct care, or are satisfied that the person we are sharing the information with is accessing or receiving it for this purpose • Information is readily available to you, explaining how your information will be used and that you have the right to object • We have no reason to believe that you have objected • We are satisfied that anyone we disclose personal information to understands that we are giving it to them in confidence, which they must respect
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To enable HCC to invite patients (on our behalf) to undergo an NHS Health Check at the surgery. This is a Direct Care purpose. Personal data only (name, address, month of birth). Lawful bases: Article 6(1)(e) – Official Authority</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p>Extraction of information from the GP record</p>

<i>The recipient(s), or categories of recipients, of your personal data</i>	Hampshire County Council (HCC)
<i>Retention period of the data (or criteria used to determine the retention period)</i>	(See current contract/DSA with HCC)
<i>The existence of each of your rights</i>	<p>Article 6(1)(e) gives the data subject the right to object.</p> <p>Currently, the presence of a Type 1 Objection in your GP record should result in no information about you being submitted to HCC.</p>
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	<p>HCC is acting as a data processor.</p> <p>Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc</p>

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Pharmacy Access (Medicines Manager)

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • Consent <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2° uses)</i> • COPI Regulations 2002 (e.g. Reg 5 - "s251") • "overriding public interest" (to safeguard you or another person) • legal obligation (e.g. court order) 	<p>Consent (explicit) <i>Recorded by the pharmacist</i></p> <p>This means that we actively seek and record your agreement to the use or disclosure of your information, before any such processing takes place.</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To enable community pharmacies to</p> <ul style="list-style-type: none"> • request medication electronically from the surgery • view relevant information from the GP record <p>This is a Direct Care purpose Special category of data (health) No data is extracted or uploaded outside of the GP record, merely viewed in real time Lawful bases: Article 6(1)(e) – Official Authority Article 9(2)(h) – Provision of health</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p>Access to the GP record</p>

<i>The recipient(s), or categories of recipients, of your personal data</i>	Community pharmacists providing direct medical care to the data subject, with contemporaneous explicit consent
<i>Retention period of the data (or criteria used to determine the retention period)</i>	N/A The data remains within the GP record
<i>The existence of each of your rights</i>	Article 6(1)(e) gives the data subject the right to object. The source of the information shared in this way is your electronic GP record, and you have rights directly related to that (see EMIS Health – EMIS Web).
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	More information about Pharmacy Access can be found at: www.nhsdatasharing.info Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc

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Electronic Prescription Service (EPS)

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • Consent <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2° uses)</i> • COPI Regulations 2002 (e.g. Reg 5 - "s251") • "overriding public interest" (to safeguard you or another person) • legal obligation (e.g. court order) 	<p>Consent (explicit) <i>Recorded either by the surgery or the pharmacist</i></p> <p>This means that we actively seek and record your agreement to the use or disclosure of your information, before any such processing takes place.</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To enable the electronic transmission of prescriptions to community pharmacies This is a Direct Care purpose Special category of data (health) Lawful bases: Article 6(1)(e) – Official Authority Article 9(2)(h) – Provision of health</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p><i>Extraction of information from the GP record</i></p>
<p><i>The recipient(s), or categories of recipients, of your personal data</i></p>	<p>Community pharmacists providing direct medical care to the data subject</p>

<i>Retention period of the data (or criteria used to determine the retention period)</i>	N/A
<i>The existence of each of your rights</i>	Article 6(1)(e) gives the data subject the right to object. The source of the information shared in this way is your electronic GP record, and you have rights directly related to that (see EMIS Health – EMIS Web).
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	Consent to “nominate” a pharmacist to receive electronic prescriptions can be obtained by both a pharmacy and the surgery Where the prescription cannot be sent by EPS (e.g. a Controlled Drug), the nomination allows the pharmacist to collect the printed FP10 prescription from the surgery. Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc

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Pharmacy Collection of FP10s (prescriptions)

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>Consent (explicit)</p> <p>This means that we actively seek and record your agreement to the use or disclosure of your information, before any such processing takes place.</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To enable community pharmacies to collect prescriptions (FP10s) from the surgery on behalf of patients where that patient has not chosen to enable EPS</p> <p>This is a Direct Care purpose Special category of data (health) Lawful bases: Article 6(1)(e) – Official Authority Article 9(2)(h) – Provision of health</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p>Extraction of information from the GP record</p>
<p><i>The recipient(s), or categories of</i></p>	<p>Community pharmacists providing</p>

<i>recipients, of your personal data</i>	direct medical care to the data subject
<i>Retention period of the data (or criteria used to determine the retention period)</i>	N/A
<i>The existence of each of your rights</i>	Article 6(1)(e) gives the data subject the right to object. The source of the information shared in this way is your electronic GP record, and you have rights directly related to that (see EMIS Health – EMIS Web).
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	<p>This privacy notice covers situations where a patient nominates a pharmacy (or service) to either:</p> <ul style="list-style-type: none"> • Collect the prescription directly from the surgery, or • For the surgery to post the prescription to the service/pharmacy (e.g. for appliances) <p>Not consenting to this processing (nominating a pharmacy to collect/be posted to, on their behalf) would then require the data subject to collect the prescription from the surgery in person.</p> <p>Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc</p>

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Open Exeter

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • Consent <ul style="list-style-type: none"> ○ Implied (e.g. direct care) ○ Explicit (e.g. 2^o uses) • COPI Regulations 2002 (e.g. Reg 5 - "s251") • "overriding public interest" (to safeguard you or another person) • legal obligation (e.g. court order) 	<p>Consent (implied)</p> <p>This means that it would be reasonable to infer that you agree to the use of the information as long as:</p> <ul style="list-style-type: none"> • We are accessing the information to provide or support your direct care, or are satisfied that the person we are sharing the information with is accessing or receiving it for this purpose • Information is readily available to you, explaining how your information will be used and that you have the right to object • We have no reason to believe that you have objected • We are satisfied that anyone we disclose personal information to understands that we are giving it to them in confidence, which they must respect
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To enable healthcare professionals working for Alexander House Surgery to access the Open Exeter database (NHAIS), and in so providing Alexander House Surgery with relevant information about patients This is a Direct Care purpose Special category of data (health) Lawful bases: Article 6(1)(e) – Official Authority Article 9(2)(h) – Provision of health</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • Access to your GP record 	<p>Access to data held by another data controller</p>

<ul style="list-style-type: none"> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	
<p><i>The recipient(s), or categories of recipients, of your personal data</i></p>	<p>Healthcare Professionals and administrative staff from AHS.</p>
<p><i>Retention period of the data (or criteria used to determine the retention period)</i></p>	<p>Data is viewed on screen. If printed, it is destroyed when no longer required (usually within 24 hrs).</p>
<p><i>The existence of each of your rights</i></p>	<p>Article 6(1)(e) gives the data subject the right to object.</p>
<p><i>The right to lodge a complaint with a supervisory authority</i></p>	<p>Yes: The Information Commissioner</p>
<p><i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i></p>	<p>No</p>
<p><i>Further information</i></p>	<p>Information about Open Exeter: https://digital.nhs.uk/NHAIS/open-exeter</p> <p>Access to Open Exeter is only possible on the N3 network, and via authorised logons/passwords provided by NHS Digital.</p> <p>The information available on Open Exeter, about data subjects:</p> <ul style="list-style-type: none"> • Demographic data • Cervical Screening • Breast Screening • Bowel Screening • HPV Vaccination • Childhood immunisations • Pre-School Booster vaccinations • Organ Donor registration details • Blood Donor registration details <p>Further information about GP records and confidentiality can be found in</p>

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Frimley Health – Sunquest ICE

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>Consent (implied)</p> <p>This means that it would be reasonable to infer that you agree to the use of the information as long as:</p> <ul style="list-style-type: none"> • We are accessing the information to provide or support your direct care, or are satisfied that the person we are sharing the information with is accessing or receiving it for this purpose • Information is readily available to you, explaining how your information will be used and that you have the right to object • We have no reason to believe that you have objected • We are satisfied that anyone we disclose personal information to understands that we are giving it to them in confidence, which they must respect
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To enable healthcare professionals working for Alexander House Surgery to access Frimley Park Hospital's Sunquest ICE database, and in so providing Alexander House Surgery with relevant information about blood tests and other investigations requested by other clinicians working for Frimley Park Hospital.</p> <p>This is a Direct Care purpose Special category of data (health) Lawful bases: Article 6(1)(e) – Official Authority Article 9(2)(h) – Provision of health</p>

<p><i>Is this:</i></p> <ul style="list-style-type: none"> • Access to your GP record • Extraction of information from your GP record • Access to data held about you by another data controller 	<p>Access to data held by another data controller</p>
<p><i>The recipient(s), or categories of recipients, of your personal data</i></p>	<p>Healthcare Professionals and administrative staff from Alexander House Surgery.</p>
<p><i>Retention period of the data (or criteria used to determine the retention period)</i></p>	<p>Data is viewed on screen. Data can be downloaded directly into the GP record.</p>
<p><i>The existence of each of your rights</i></p>	<p>Article 6(1)(e) gives the data subject the right to object.</p>
<p><i>The right to lodge a complaint with a supervisory authority</i></p>	<p>Yes: The Information Commissioner</p>
<p><i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i></p>	<p>No</p>
<p><i>Further information</i></p>	<p>Access to Sunquest ICE is directly through the patient's EMIS Web GP record (i.e. N3 network)</p> <p>On occasions, we download the results of such tests (e.g. CT or MRI scans) into the GP record, where the test was requested by another healthcare professional and so would not routinely go into the electronic GP record.</p> <p>Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc</p>

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Frimley Health – GP Browser

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • Consent <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • COPI Regulations 2002 (e.g. Reg 5 - "s251") • "overriding public interest" (to safeguard you or another person) • legal obligation (e.g. court order) 	<p>Consent (implied)</p> <p>This means that it would be reasonable to infer that you agree to the use of the information as long as:</p> <ul style="list-style-type: none"> • We are accessing the information to provide or support your direct care, or are satisfied that the person we are sharing the information with is accessing or receiving it for this purpose • Information is readily available to you, explaining how your information will be used and that you have the right to object • We have no reason to believe that you have objected • We are satisfied that anyone we disclose personal information to understands that we are giving it to them in confidence, which they must respect
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To enable healthcare professionals working for Alexander House Surgery to access Frimley Park Hospital's "GP browser" database, and in so providing Alexander House Surgery with relevant information about patients recently admitted to, seen in, and discharged from, Frimley Park Hospital</p> <p>This is a Direct Care purpose Special category of data (health) Lawful bases: Article 6(1)(e) – Official Authority Article 9(2)(h) – Provision of health</p>
<p><i>Is this:</i></p>	<p>Access to data held by another data</p>

<ul style="list-style-type: none"> • Access to your GP record • Extraction of information from your GP record • Access to data held about you by another data controller 	<p>controller</p>
<p><i>The recipient(s), or categories of recipients, of your personal data</i></p>	<p>Healthcare Professionals and administrative staff from AHS.</p>
<p><i>Retention period of the data (or criteria used to determine the retention period)</i></p>	<p>Data is viewed on screen. If printed, it is destroyed when no longer required (usually within 24 hrs).</p>
<p><i>The existence of each of your rights</i></p>	<p>Article 6(1)(e) gives the data subject the right to object.</p>
<p><i>The right to lodge a complaint with a supervisory authority</i></p>	<p>Yes: The Information Commissioner</p>
<p><i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i></p>	<p>No</p>
<p><i>Further information</i></p>	<p>Access to GP Browser is only possible on the N3 network, and via logons/passwords provided by Frimley Health NHS FT.</p> <p>Frimley Health NHS FT is the data controller for the GP Browser database.</p> <p>The information available on GP Browser, about data subjects:</p> <ul style="list-style-type: none"> • Demographic data • Clinical data <p>This is predominantly used to find out which of our patients have been admitted to hospital, seen on A&E, or discharged from hospital, and possibly when their next out-patient appointment is due.</p> <p>Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc</p>

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Patient Online

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • Consent <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • COPI Regulations 2002 (e.g. Reg 5 - "s251") • "overriding public interest" (to safeguard you or another person) • legal obligation (e.g. court order) 	<p>Consent (explicit)</p> <p>This means that we actively seek and record your agreement to the use or disclosure of your information, before any such processing takes place.</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To enable patients to securely access their GP record online and be able to book appointments, request repeat medication and view (read-only) their medical information. Sensitive data (health) Lawful bases: Article 6(1)(e) - Official Authority Article 9(2)(h) – Provision of Health</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p>Access to the GP record</p>
<p><i>The recipient(s), or categories of recipients, of your personal data</i></p>	<p>The data subject (you)</p>

<i>Retention period of the data (or criteria used to determine the retention period)</i>	N/A
<i>The existence of each of your rights</i>	Article 6(1)(e) gives the data subject the right to object. The source of the information shared in this way is your electronic GP record, and you have rights directly related to that (see EMIS Health – EMIS Web).
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	<p>Activation of patient online for any given patient is only performed with the consent of the patient (or their parent/guardian or representative).</p> <p>Information can also be found at:</p> <p>https://www.nhs.uk/nhsengland/about/nhsservices/doctors/pages/gp-online-services.aspx</p> <p>https://patient.emisaccess.co.uk</p> <p>Further information about GP records and confidentiality can be found in Your Medical Record Booklet.doc</p>

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SMS Text Messages

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2^o uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>N/A</p> <p>The information is being shared directly with the data subject (you)</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To enable staff at Alexander House Surgery to communicate with patients via text (SMS)</p> <p>This is a Direct Care purpose</p> <p>Personal data being processed includes the mobile number</p> <p>Special category of data (health)</p> <p>Lawful bases: Article 6(1)(e) – Official Authority Article 9(2)(h) – Provision of health</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p>N/A</p>
<p><i>The recipient(s), or categories of</i></p>	<p>The data subject (you)</p>

<i>recipients, of your personal data</i>	
<i>Retention period of the data (or criteria used to determine the retention period)</i>	N/A
<i>The existence of each of your rights</i>	Article 6(1)(e) gives the data subject the right to object.
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	<p>Patients are free to provide Alexander House Surgery with their mobile phone number and consent will be recorded to allow Alexander House Surgery staff to use SMS if needed, or if preferred by the patient.</p> <p>The majority of SMS messages are automatically generated to remind patients of forthcoming surgery appointments that they have booked.</p> <p>SMS can be used to convey test results.</p> <p>Other uses include inviting eligible patients to attend for flu clinics or annual reviews (e.g. asthma, COPD) or in emergencies when surgeries have to be cancelled at short notice.</p> <p>We do not use SMS messages for any form of direct marketing.</p> <p>All text messages are for direct medical care purposes only.</p> <p>Patients have the right to provide Alexander House Surgery with their mobile number in order to enable an alternative number by which to contact them, without allowing SMS messages to be sent (i.e. "mobile phone calls only").</p>

	<p>We will record and action any such objection accordingly, ensuring no SMS messages are sent to you.</p> <p>Further information about GP records and confidentiality can be found in our Your Medical Record Booklet.doc</p>
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Email Messages (medical purposes)

<p><i>Identity and contact details of the data controller and the data protection officer</i></p>	<p>Data controller Alexander House Surgery 2 Salisbury Road Farnborough Hampshire GU14 7AW Tel: 01252 541155 Fax: 01252 370569 Email: nehccg.alexanderhousesurgery@nhs.net</p> <p>Data protection officer Caroline Sims <i>Contact Alexander House Surgery who will forward your query to Caroline Sims</i></p>
<p><i>How does this comply with the Common Law Duty of Confidentiality?</i></p> <ul style="list-style-type: none"> • <i>Consent</i> <ul style="list-style-type: none"> ○ <i>Implied (e.g. direct care)</i> ○ <i>Explicit (e.g. 2° uses)</i> • <i>COPI Regulations 2002 (e.g. Reg 5 - "s251")</i> • <i>"overriding public interest" (to safeguard you or another person)</i> • <i>legal obligation (e.g. court order)</i> 	<p>N/A</p> <p>The information is being shared directly with the data subject (you)</p>
<p><i>Purpose of the processing and the lawful basis for the processing</i></p>	<p>To enable staff at Alexander House Surgery to communicate with patients via email This is a Direct Care purpose Personal data being processed includes the email address Special category of data (health) Lawful bases: Article 6(1)(e) – Official Authority Article 9(2)(h) – Provision of health</p>
<p><i>Is this:</i></p> <ul style="list-style-type: none"> • <i>Access to your GP record</i> • <i>Extraction of information from your GP record</i> • <i>Access to data held about you by another data controller</i> 	<p>N/A</p>
<p><i>The recipient(s), or categories of</i></p>	<p>The data subject (you)</p>

<i>recipients, of your personal data</i>	
<i>Retention period of the data (or criteria used to determine the retention period)</i>	N/A
<i>The existence of each of your rights</i>	Article 6(1)(e) gives the data subject the right to object.
<i>The right to lodge a complaint with a supervisory authority</i>	Yes: The Information Commissioner
<i>The existence of automated decision making, including profiling and information about how decisions are made, the significance and the consequences</i>	No
<i>Further information</i>	<p>Patients are free to provide Alexander House Surgery with their email address.</p> <p>Email can be used to convey results, for example, or for appointment reminders.</p> <p>Other uses include inviting eligible patients to attend for flu clinics or annual reviews (e.g. asthma, COPD) or in emergencies when surgeries have to be cancelled at short notice.</p> <p>We will only use the email address that you provide for direct medical care purposes, unless – quite separately – you provide us with your explicit consent to email you for other purposes as well (such as surgery newsletters).</p> <p>At any time you can ask the surgery to remove your email address from your GP record. We will honour any such objection.</p> <p>Further information about GP records and confidentiality can be found in our Your Medical Record Booklet.doc</p>

The Right to Object

Like all other healthcare organisations, Alexander House Surgery relies upon Article 6(1)(e) – Official Authority - of the GDPR as the most common legal basis by which to process personal data.

Accordingly, patients (the data subjects) have the right to express a “right to object” to the processing of information that relies upon that Article as the legal basis.

In many cases – such as the Summary Care Record and Hampshire Health Record – a simple and straightforward mechanism already exists by which patients can object to, i.e. prohibit, the processing of their data in this way. These existing “opt-outs” are detailed in our “Your Medical Records” booklet on our website.

For many data processing purposes, whilst we rely upon Article 6(1)(e), we nevertheless ask for, and record, your explicit consent before we share or access your data in this way. If you do not consent, we do not process your data in that way.

At anytime after, however, you have the right to object and request that we cease processing your data in that way.

Individuals must have an objection on “grounds relating to his or her particular situation”.

We will always look carefully at any such “right to object” request, and if we can accommodate it, we will. In some cases, however, we will not be able to – for example, we cannot realistically uphold a right to object to the electronic storage of your GP record, or the conversion of any paper records to electronic records and the receipt of electronic communication from hospital trusts. To do so would put the surgery in a position where it could not safely provide you with medical care.

If you do wish to express the right to object to a particular data processing function, then please do contact the surgery explaining what data processing you are objecting to and the grounds relating to your particular situation.

The Right to Access and the Right to Rectification

You have the right to access your personal data – that is, your electronic GP record. We have separate guidance on:

- Secure Online Records Access (Patient Online)
- Making a Subject Access Request

Please see our website for details in our [Your Medical Record Booklet.doc](#)

The GDPR includes a right for individuals to have inaccurate personal data rectified, or completed if it is incomplete. This applies to your electronic GP record (which you may have accessed as above).

The Data Protection Act states that personal data is inaccurate if it is incorrect or misleading as to any matter of fact.

If you believe that entries within your GP record are inaccurate, incorrect or misleading then please do let us know. You can make a request for rectification verbally or in writing.

You may wish to discuss the relevant entry with your GP first, but you do not have to.

We will assess your concerns and respond to your request within one calendar month.

It may be the case that we cannot “delete” the relevant record or entry, because it is important that the entry, assessment or medical opinion be retained so that there is an understanding and explanation of subsequent events (such as how you were treated, or what further tests were organised) in your medical history.

Where we are not able to “delete” information, we can add a note to the disputed entry explaining your remaining concerns and we can offer you the option of adding an addendum of your own.

Please be aware that an alteration to an electronic record, or deletion of an entry in it, is always preserved (together with the original entry) as part of the electronic audit trail.

If you remain dissatisfied with the outcome of your request then you can follow our standard NHS complaints procedure, or approach the Information Commissioner’s Office directly.